

DARIAH-EU Is Offering a Position for an Training and Education Officer Based in Dublin

Position Start: March 1, 2019

Post Title:	DARIAH Training and Education Officer
Post Status:	12 month contract (initially, with possible prolongation)
School/Institute:	Trinity Long Room Hub
Reports to:	Secretary General, DARIAH EU
Closing Date:	21 January, 2019, 17:00 CET
Salary Range:	€31,502 - €36,488 per annum (IUA Research Assistant Point 14 - Research Fellow Point 1), depending on experience and qualifications

DARIAH-EU is Europe's digital research infrastructure for the arts and humanities. As the organisation enters its second decade of development, we are recruiting a new Training and Education officer, to be based in Dublin, Ireland. This key member of the DARIAH Coordination Office team will be responsible for ensuring that DARIAH's training and education resources activities, are developed and sustained in a robust manner.

What we expect:

- Oversee and align the training and education activities of DARIAH, ensuring maximal synergies between the various existing or historic activities (such as the Lexical Data Masterclasses and other training days or schools) and platforms (such as #dariahTeach, the PARTHENOS Training Suite, and the CLARIN/DARIAH Course Registry).
- Provide editorial support for content coming in to DARIAH-supported training channels, including correspondence with contributors and reviewers, organisation of relevant business meetings, workflow management, contributing to dedicated social media channels and proofreading of content.
- Support the development and maintenance of existing initiatives and of potential new ones proposed in consultation with the DARIAH Board of Directors and Senior Management Team, such as shared internships with HEI programmes or face-to-face initiatives targeting new communities.
- Contribute to the development and delivery of signature training events and resources, including the creation of workflows to ensure maximal long term value for our training and education investments.

- Map and actively develop shared activities in the training and education field in coordination with key institutional partners, such as other ERICs, Universities, Commission bodies, learned societies, cultural heritage institutions, et. al. Primary among these would be our relationship with CLARIN ERIC, which has already been shaped by the development of a shared strategy in this area.
- Assist as a member of the DCO team with the planning and delivery of major public events, and at other times as may be required.

Person Specification

Applicants for this position are required to:

- Have excellent oral and written communication skills, with the proven capacity and confidence to deliver a robust outreach programme;
- Have experience in delivering training and/or education programmes, preferably in the digital humanities;
- Have some familiarity with digital research methods;
- Have experience of planning and running events;
- Be knowledgeable about technical platforms used to deliver training and education, in particular as Open Educational Resources, including their strengths and weaknesses;
- Be familiar with scholarly networks and organisations;
- Have experience of assessing skills needs in a research environment;
- Be organized, conscientious and resourceful;
- Be able to operate flexibly as a member of the multidisciplinary, distributed, virtual DARIAH team;
- Have a passion for and background in the arts and humanities
- Be willing to travel frequently in Europe

Applicants for this position are desired to:

- Be familiar with European-level research culture in the humanities and the European Commission
- Have functional fluency in a second European language
- Hold an advanced degree in a humanities subject
- Have experience planning and running funded research and development projects at European level

DARIAH-EU

DARIAH is a pan-European infrastructure for arts and humanities scholars working with computational methods. It supports digital research as well as the teaching of digital research methods.

DARIAH is a network. It connects several hundreds of scholars and dozens of research facilities in currently 17 European countries, the DARIAH member countries. In addition DARIAH has several cooperating partner institutions in countries not being a member of

DARIAH, and strong ties to many research projects across Europe. People in DARIAH provide digital tools and share data as well as know-how. They organize learning opportunities for digital research methods, like workshops and summer schools, and offer training materials for Digital Humanities.

The DARIAH community also works together in working groups, with subjects ranging from the assessment of digital tools to the development of standards and the long term accessibility of research materials. Their activities may vary but they all share one common goal: Providing services to scholars in the arts and humanities and therefore helping to do research at its best.

The DARIAH Training and Education Officer will be a member of the DARIAH Coordination Office (DCO) team. The DCO is a 11-member distributed team based across the DARIAH offices in Berlin, Paris, the Hague and Dublin. The team meets weekly in a virtual space, and collaborates via a number of channels to deliver on the overall DARIAH programme of work.

The position will be based in the Trinity Long Room Hub, Trinity College Dublin's Research Institute for the arts and humanities, and make its home in the Hub's signature facility on historic Fellow's Square. For more information about the Long Room Hub, see www.tcd.ie/longroomhub

Trinity College Dublin

Founded in 1592, Trinity College Dublin is the oldest university in Ireland and one of the older universities of Western Europe. On today's campus, state-of-the-art libraries, laboratories and IT facilities, stand alongside historic buildings on a city-centre 47-acre campus.

Trinity College Dublin offers a unique educational experience across a range of disciplines in the arts, humanities, engineering, science, human, social and health sciences. As Ireland's premier university, the pursuit of excellence through research and scholarship is at the heart of a Trinity education. TCD has an outstanding record of publications in high-impact journals, and a track record in winning research funding which is among the best in the country.

The Library of Trinity College is the largest research library in Ireland and is an invaluable resource to scholars. In addition to purchases and donations accrued over four centuries, the College has had 200 years of legal deposit. By this right Trinity can claim a copy of every book published in Ireland the UK. The Library contains 4.25 million volumes, 30,000 current serial titles as well as an extensive collection of manuscripts, the most famous being the Book of Kells.

The Selection Process

Applications will be acknowledged by email. If you do not have confirmation of receipt within 3 working days of submitting your application online, please get in touch with us immediately and prior to the closing date/time.

Interviews for this position will be held on 13 February 2019. Interviews will be carried out by Zoom video conference. Interviewees will be notified of outcomes in writing no later than 5 working days following the end of the selection process.

Equal Opportunities Policy

Trinity College Dublin is an equal opportunities employer and is committed to the employment policies, procedures and practices which do not discriminate on grounds such as gender, marital status, family status, age, disability, race, religious belief, sexual orientation or membership of the travelling community.

Application Procedure

Candidates are asked to submit one PDF file containing 1) a covering letter outlining what s/he will bring to the role; 2) a full CV and 3) the names and contact details of 3 referees (email addresses if possible) to:

Anne Gresillon and Arnaud Roi, DARIAH DCO

anne.gresillon@dariah.eu

arnaud.roi@dariah.eu

Informal enquiries about the position may be directed to:

Dr Jennifer Edmond, jennifer.edmond@dariah.eu